



**NHBEA Executive Board Meeting
Rivier College Nashua, New Hampshire
May 21, 2009**

The meeting was called to order by President Dottie Morin at 4:15 pm. Other board members present were: Samantha Belcourt, Mike Magoon, Constance Manchester-Bonenfant, , Larry Pelletier, Chris Blais, Maria Matarazzo, Joyce White, and Chris Blais.

- I. New business
 - a. Fall Conference
 - i. Speakers for workshops
 - 1. Have presenters leave 10 minutes for question and answers
 - ii. A draft of sessions was passed around
 - iii. Draft of roundtable sessions
 - iv. Time of sessions
 - 1. See attached spreadsheet
 - v. Possible keynotes
 - 1. Mr. Jacobs, life is good
 - vi. Invite MA, VT, ME branches
 - vii. Save the date cards – Sam will design card and e-mail for approval
- II. Awards
 - a. Get information about awards out to members
 - b. Update website for award information, bold the section that says “must be an NHBEA member” and “must be post marked by 9-30”
 - c. Chris Blais will be in charge of collecting the Peterson award and NHBEA achievement award nominations
 - d. Larry will collect the service award nominations
 - e. Constance needs the nomination form e-mailed so she can e-blast everyone
- III. Board requests
 - a. Larry requested postage money for NBEA in the amount of \$100, motioned passed.

Our next meeting will be at SNHU on Thursday July 16th 2009 at 3:30.

The meeting was adjourned at 6:00pm.

Samantha Belcourt
Secretary